

## Letter of Intent

To: Mary Tremain  
Department of Workforce Development  
Division of Workforce Solutions  
201 East Washington Avenue  
Madison, Wisconsin 53707-7972

From: Right of First Selection W-2 Agency

W-2 Agency Name
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Re: Intent to Re-contract for W-2 and Related Programs for 2004-2005; or  
Relinquish Right of First Selection for 2004-2005

Please check the box and complete the information that applies to your agency. The signature must be the signature of the person who is authorized to sign the 2002-2003 W-2 and Related Programs Contract documents. Return the signed document to the above address. **Due August 8, 2003.** Thank you.

- ☐ The above agency intends to exercise its Right of First Selection and will submit its 2004-2005 W-2 and Related Programs Plan for the geographic area identified below, by August 15, 2003.

Geographic Area	
W-2 Agency Authorized Representative Signature	Date Signed

- ☐ The above agency relinquishes its Right of First Selection for the geographic area identified below for the 2004-2005 W-2 and Related Programs Contract and will not submit a 2004-2005 W-2 and Related Programs Plan.

Geographic Area	
W-2 Agency Authorized Representative Signature	Date Signed